

**VINEYARDS OF SARATOGA HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
February 8, 2018**

**BOARD MEMBERS**

Jim Foley	President
Michael Toback	Vice President
Laurel Smith	Secretary
Gloria Felcyn	Treasurer
Anna Scicinska	Director
Tom Schmidt	Director
Jeffrey Klopotic	Director

**OTHERS PRESENT**

Bill Oldfield	Community Management Services, Inc.
Chris Burns	Homeowner

**ITEM I - Call to Order** – President Jim Foley called to order the Board of Directors meeting at 8:20 PM at the association’s clubhouse.

**ITEM II – No Open Forum**

This meeting followed the annual membership meeting so there was no open forum

**ITEM III – Review and Approval of the Minutes**

- A. The Board reviewed the minutes from January 11, 2018 Board of Directors meetings. Tom Schmidt motioned, Gloria Felcyn Second and the motion carried to accept the minutes as presented.

**ITEM IV - Committee Reports**

- A. Financial Report – January 31, 2018

The Board of Directors reviewed the current reconciliations and account statements of the Association’s operating and expense accounts for the past month, the operating and reserve revenues and expenses compared to the current year’s budget, as well as the income and expense statement of the Association’s operating and reserve accounts.

The Board of Directors reviewed the aging report for January 31, 2018.

- B. Security

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- C. Maintenance

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- D. Website/Clubhouse

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- E Landscaping

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- F. Welcoming Committee

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G. Newsletter  
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ITEM V – Association Manager’s Report

A. The Board also reviewed the work order history for the past 30 days.

**ITEM VI – Correspondences**

A. The Board of Directors reviewed the correspondence from the past 30 days.

**ITEM VII – Other Business**

Assignment of Directors – Jim Foley moved, Laurel Smith seconded, and it passed unanimously passed to keep all directors in the same positions.

Clubhouse Violations – The board discussed the results of the last hearing and verified no additional information was provided. Michael Toback motioned, Jim Foley seconded, and it passed unanimously to send a hearing letter.

The termite treatment was discussed and the property manager was directed to have the local treatment option presented performed on the unit at 19124 Vineyard Lane

Rodents – The owner needs to get the rodents removed. If issues with the common area are discovered they should be reported

**ITEM – VIII adjournment**

The Board Meeting was adjourned at 9:11 PM. The next meeting of the Board of Directors is scheduled for March 8, 2018 at the Association’s Clubhouse directly following the annual members meeting.

  
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Vineyards of Saratoga Homeowners Assoc.

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Date